

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Feb 18, 97

PRODUCT & MANUFACTURING ASSURANCE TEAM (AQOG).

- o Mr. Maurice Poulin is participating in the Defense Acquisition University (DAU) review of courses PQM 101, 201 & 301 curricula review this week. Anyone having comments or suggestions on these courses should contact him at e-mail address maurice_poulin@hq.dla.mil.
- o Mr. Ron O'Daniell will be attending an Inspector General (IG) pre-audit meeting on the Manufacturing Technology (MANTECH) program on 20 February at the Pentagon. The purpose of the audit is to perform a broad-based assessment of the program.
- o Mr. John Childers will attend a meeting at the DCMC Manassas office on 19 February to discuss the inclusion of the Manassas office as a participant in the Electronic Commerce/Electronic Data Interchange (EC/EDI) Electronic DD250 project.
- o The ALERTS training sessions are progressing well. The Environmental Test of the program begins on 24 February. On 4-5 March a meeting will be held at Ft. Belvoir to establish requirements for Phase II of the ALERTS project. During Phase II, ALERTS will be interfaced to the Shared Data Warehouse (SDW). This will provide visibility to all current Mechanization of Contract Administration Services (MOCAS) contract data through the ALERTS program.

PRODUCT DESIGN, CONTROL & DEVELOPMENT TEAM (AQOF).

- o Col Harper will be TDY to Phoenix for an AlliedSignal Aerospace Process Improvement Council meeting from the afternoon of 19 Feb through 20 Feb.
- o Senior Functional Advisors (SFA). We are reviewing the District level SFA Position Descriptions. The policy letter is in work. The concept paper and CAO-level Position Descriptions are with the DLA Partnership Council members for comment. Col Harper briefed the District Operations Chiefs on 11 Feb and the Business Process Team (BPT) on 13 Feb regarding the Full Time Equivalent (FTE) and funding requirements for the SFA network. The business case will go to the Resource Utilization Council (RUC) on 19 Feb.
- o On 11 Feb, Col Harper briefed the District Operations Chiefs on Performance Based Business Environment (PBBE) documents that were developed under the auspices of the Joint Aeronautical Commanders Group (JACG). The documents will be reviewed to determine the impact on DCMC.

WORKFORCE STRATEGY TEAM (AQOJ).

- o Hardcopy materials for Acquisition Reform Day II (ARII) mailed to Districts East and West on 14 February. Materials for DCMDI will be distributed week of 17 Feb.
- o Ms. Pettibone and Mr. Willie Foreman will be visiting DLA Civilian Personnel Support Office (DCPSO), Columbus, on 19 Feb to discuss the FY97 training budget, utilization of the "earned value" performance model to track project and program performance, and discuss the future use of DCPSO as a course development provider.
- o Workforce Strategy Team is continuing to explore ways to reduce the cost of training our workforce. The Executive Council approved the installation of satellite broadcasting equipment in selected sites throughout the command. DLA has appropriate funding to cover these costs. The cost benefit of using the multiple training technologies currently available in the marketplace is continuing to be assessed by AQOJ.

APPROVED:

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